

CAPITAL PROJECT GOVERNANCE MONITORING TEMPLATE

<u>CAPITAL PROJECT</u>	<u>DATE OF LAST REPORT</u>	<u>PROJECT MEETING DECISIONS (MAIN ISSUES)</u>	<u>STAGE REACHED CONTRACT/ PROCUREMENT PROCEDURES</u>	<u>RISK LOG SETUP</u>	<u>PRINCIPAL/ AGENTS APPOINTED</u>	<u>DELIVERY STAGE REACHED</u>	<u>CLOSURE DOCUMENTATION COMPLETION</u>
<u>GRETTON COURT- Extra Care</u>	Full Feasibility Update report was presented to members on 24 th January 2017	Resolution from committee:- Develop a full Financial & Operational Business Case for Members consideration working in partnership with Leicestershire County Council, to be presented to this Committee at a later date	On-going discussions with project design team and LCC to develop Business Case.	A joint Risk Register has been developed with LCC	Not at this stage	Full Business Case to be presented to members in November 2017. Supports with advanced design concepts	N/a
<u>FAIRMEAD REGENERATION</u>	Approved Business case from CSA in 2015/16. As per HAMP update fairmead regeneration project was programmed for	Approved Business Case, with Financial resources set aside in HRA capital programme.	The project will be part of a joint development with partner to lever in HCA monies.	Project has a full Risk register to take into account planning, demolition, and development.	Not at this stage	Review of costs and assumptions from original plan underway	N/a

	2017/18 (planning) with 2018/19 implementation						
<u>PLAY EQUIPMENT RENEWAL – HONEYSUCKLE WAY & KIRBY FIELDS</u>	<ul style="list-style-type: none"> • CSA committee approve – overarching 25 year – ‘Play Area Renewal and Replacement Programme’ 12/11/2014 • Programme board approve Project Mandate for both sites equipment renewal 20/3/2017 • PFA committee approve Business case for equipment renewal 22/6/17 	<ul style="list-style-type: none"> • Member approved policy requiring Identification of both quality company and as near as like for like play value equipment • Consideration of whole life longevity and value for money • Assurance of quality and timely installation • Site meetings to agree equipment orientation location and fit with existing apparatus 	Equipment identified within Member approved renewal programme and In line with agreed replacement policy. Only known single supplier able to meet the replacement policy requirements and guarantees Mandate approved . Business case approved Installation date October 2017.	Play equipment replacement is part of a replacement and renewal programme approved by members, which was subject to an internal Risk log	Not at this stage, play equipment is sourced within CPO.	Specification agreed, progressing procurement.	N/a